

# **Job Description**

Job Title: Assistant Manager /Manager- Business Controller	Date Prepared: 29-Oct-2025
Department: Finance	Location: Hosur

#### **Experience**

• 5–8 years of relevant experience in manufacturing finance

#### **ACCOUNTABILITIES & ACTIVITIES**

- Prepare annual budgets, forecasts, and rolling estimates for the plant.
- Analyze monthly performance against budgets and provide variance explanations.
- Conduct cost variance analysis (material, labor, overheads) and provide recommendations.
- Prepare timely and accurate monthly MIS reports, highlighting key KPIs and financial trends.
- Coordinate internal, statutory, and cost audits for the plant.
- Ensure accurate valuation and control of inventories; monitor scrap, yield, and wastage.
- Evaluate, monitor, and track capital expenditure projects and ROI performance.
- Support make-or-buy analysis, pricing decisions, and capital expenditure appraisals.

### ESSENTIAL/DESIRABLE REQUIREMENTS INCLUDING REQUIRED QUALIFICATIONS

- CA / CMA with 5–8 years of relevant experience in manufacturing.
- Strong knowledge of cost accounting principles and product costing.
- Proficiency in SAP or similar ERP systems.
- Familiarity with Indian Accounting Standards (Ind AS) and cost audit requirements.
- Exposure to Power BI, or other reporting/visualization tools.
- Knowledge in budgeting, forecasting, and variance analysis.
- Ability to manage multiple priorities and deadlines

## **DESIRABLE BEHAVIOURS**

- **Integrity & Accountability:** Maintains high ethical standards and takes ownership of deliverables.
- Analytical Thinking: Uses data to drive insights and continuous improvement.
- Collaboration: Builds strong relationships across departments.
- **Results Orientation:** Focused on delivering accurate, timely, and actionable outcomes.
- Adaptability: Thrives in a dynamic and fast-paced plant environment.